

## Normandale Residents Association

Minutes from Committee Meeting held at St.Aidan's on 21<sup>st</sup> September 2017 commencing 7.30pm.

<b>Present:</b>	Paul Caygill (Chair), Robyn Caygill, Sandie Matcham, Pete Matcham, Grant Roberts, Marian Loader, Daniel Loader					
<b>Apologies:</b>	None					
<b>Minutes of Previous Meeting:</b>	Minutes of meeting of September 2017 had been circulated electronically and were approved subject to the 'date of next meeting' being corrected.	Paul/Robyn				
<b>Matters Arising:</b>	James sent an email apologising for missing August meeting.					
<b>Treasurer's Report</b>	<p>Treasurers report for September 2017</p> <p>Incorporated Societies updated with this year's accounts.</p> <p>As at the end of September the bank balances were:</p> <table style="margin-left: 40px;"> <tr> <td><b>Current account Westpac</b></td> <td style="text-align: right;">\$5,543.44</td> </tr> <tr> <td><b>Rabo Savings account</b></td> <td style="text-align: right;">\$9,401.12</td> </tr> </table> <p>Income included:      \$255.00 from advertising                                   \$270 from subscriptions                                   \$0.41 interest from Westpac                                   \$89.41 interest from Rabo, including \$86.16 from the investment.</p> <p>Expenditure:            nil</p> <p>Still some outstanding advertising invoices at end of September.</p> <p>Households subscribed: 45</p> <p>Advertising invoices sent out</p> <p>All money has now been withdrawn from Rabo (3<sup>rd</sup> October). Account not yet closed in case any more interest is added.</p> <p>Looking at possible short term investment in Westpac.</p>	<b>Current account Westpac</b>	\$5,543.44	<b>Rabo Savings account</b>	\$9,401.12	Robyn/Paul
<b>Current account Westpac</b>	\$5,543.44					
<b>Rabo Savings account</b>	\$9,401.12					
<b>Correspondence:</b>	Heard from Ashleigh (WREMO) and Tracy (Maungaraki CC). Looking at Joint Hub Activation exercise on 11 <sup>th</sup> November 10:30 – 2pm, but Paul will contact them for more clarification. Should it be a joint exercise or one each for Normandale and Maungaraki.					
	<b>Action:</b> Paul will contact Ashleigh and Tracy for more clarification.					
<b>General Business:</b>						
<b>Christmas sweets</b>	Approved expenditure of \$250 maximum for MacIntoshes toffees for parade, and chocolates for deliverers and Professionals End of Year, will invite deliverers to December meeting.	Sandie/Marian				
	<b>Action:</b> Sandie will purchase sweets Sandie will deliver invitation to deliverers					

<b>Rabo – contacting</b>	Not done yet – Paul or Sandie
	<b>Action:</b> Paul will write to Rabo, copied to NZ Banking Association, Consumer and the Banking Ombudsman identifying our concerns and decisions Sandie will write to banking ombudsman and Consumer regarding the continued harassment.
<b>Youth development – still outstanding</b>	Still outstanding from last month. Ignite Sport have a ‘Youth Development through sport’ programme. We should let them know about the Jubilee Park equipment.
	<b>Action:</b> Paul will do article for Hutt News Paul will write to sports club with information – should be able to get details from council web site for committees and/or groups
<b>Website</b>	Still outstanding Areas of the website need to be re-developed as the hosting service has gone.
	<b>Action:</b> Pete will look at what needs to be done.
<b>Western Community Panel</b>	The panel are compiling list of questions to use in survey. Ideas to assess where community thinks the emphasis should be for resilience. Paul asked for suggestions for useful questions. NRA questioned how the survey was to be done, who would participate, how results are to be measured and what will happen to the results. Is the survey purely information gathering or is it related to potential expenditure? We noted that if the latter then need to set expectations consistent with budget - not open ended NRA asked for terms of reference (ToR) for the panel. The panel is to decide what the area of focus is to be. Looking for operational feedback.
	<b>Action:</b> Paul to source ToR for Panel Paul to get clarification on intent of survey, whether information gathering or related to potential expenditure?
<b>Sub-divisions in Normandale</b>	There has been no further information received on either the Poto Road Corner subdivision, or the new sub-division proposed for lower down Normandale Road.

Meeting closed 8:30

Next meeting November meeting cancelled as several members unavailable. Wednesday 13<sup>th</sup> December, possibly at Paul and Robyn’s. To be confirmed. Deliverers to be invited.