

## MINUTES

Normandale Residents Association  
Committee Meeting  
15 July 2015

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### Present

Pete Matcham (Chair), Sandie Matcham, Grant Roberts, Caroline Dunbar, Paul Caygill, Robyn Caygill, Sally Jansen van Vuuren, Richard Langdale

### Apologies

None

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### Minutes of Previous Meeting

Draft minutes of meeting on 15 April approved.

Three corrections put forward by Grant:

1. That he did not say he was available any weekend in August.
2. That he was not specifically asked to provide photos of the flood, it was a general request.
3. Cottle Park - should be Cottle Park Drive, not Cottle Park Road.

Moved that minutes of previous meeting be adopted subject to above corrections *Pete/Robyn*

### Correspondence (email unless stated otherwise)

In 1) Kylie Miller, Normandale Playcentre email - Offer to help with deliveries of NDT if required. Caroline confirmed no need for additional deliverers at present, but offer noted.

### Treasurer's Report

	Westpac	Rabo
June 2015 Balance C/Fwd	\$200.07	\$9974.06

Income:      \$90.00 Advertising  
                 \$ 5.00 Subscriptions  
                 \$38.37 Rabo interest  
                 \$ 0.08 Westpac interest

Expenditure: \$80.44 Website  
                 \$50.00 Donation to St Aidans  
                 \$5349.41 Jubilee Park exercise equipment

Membership: 45 households, 89 members (as at 31 June 2015) *Sandie/Robyn*

Retrospective request for approval of payment to Elements Landscape Solutions for topsoil required to level the site after installation of exercise equipment in Jubilee Park : \$143.75 (\$125.00 + GST @ 15%)

Moved *Sandie/Caroline*. Agreed, none against. *Sandie/Caroline*

## **Matters Arising**

### **Inorganic Rubbish Collection**

- Date confirmed with Mike – 15<sup>th</sup> August. 16<sup>th</sup> also available if two days required.
- Mike to advise what has been organised in terms of metal collection.
- Committee and volunteers to meet at 9am in layby below Sandra Greig's place. *All*
- Paul to approach HIBBS for volunteers. *Paul*
- Grant and Sally advised they are not available.
- NDT has publicised restrictions regarding no collection for commercial activity items and no large items accepted without assistance.
- Margaret to do sign for noticeboard. Robyn will do if Margaret not available. *Margaret/Robyn*

### **Signs for Noticeboard/Re-usable Signs**

- The website address will be on all signs.
- Re-usable signs to be organised for notifying of committee meetings, AGM, Inorganic rubbish collection, and a sign at St Aidens to advertise monthly meeting. Sandie distributed draft and will email to Richard with logo. *Sandy*
- Pete suggested signwriter to put website address on boards permanently. *Pete*
- Richard to investigate appropriate size, materials and method of attachment, perhaps Velcro. *Richard*
- Existing sign at St Aidan's is loose. Caroline will approach St Aidan's regarding placing a sign on St Aidan's board which will need to be securely fixed. *Caroline*
- Richard will also follow up re Civil Defence sign. *Richard*
- Pete to check if Rosemary McLennan still the CD contact *Pete*
- Possibly advertise NRA activity on Neighbourly.co.nz. Sally to investigate. *Sally*

### **Exercise Equipment**

Waiting for grass to grow before netting can be taken down.

## **General Business**

### **Mayor's Meeting**

Pete noted that at a recent meeting between Lower Hutt Mayor and area boards, Two boards requested funding for exercise equipment for older people. Pete noted Normandale's equipment self funded.

Some discussion regarding ownership and sale of the local Scout Hall was raised. Pete to check with Parks and Gardens regarding ownership responsibility. *Pete*

### **Normandale Times**

Paul will take over in Anna's absence if required. Preferable for next issue to be distributed prior to inorganic rubbish collection if possible. *Paul*

### **Any Other Business**

- Some discussion regarding use of NT email address for advertising. This address is monitored by NT editor. Possible change to gmail account only by combining all enquiries to single address. Currently the NRA email is not monitored other than by Sandie and Pete. Committee members encouraged to also monitor. Pete to send address and password to committee to enable this. *Pete*
- Paul noted there is currently a Normandale Residents page on Facebook. He will contact page owner to see what possibilities they might be for NRA utilise. *Paul*

**Meeting closed** – 8.30pm.

**Next meeting** – 19 August 2015.