

Normandale Residents Association

Minutes from Committee Meeting held at 17 Pokohiwi Road on 15th August 2019 commencing 7.30pm.

Present:	Paul Caygill (Chair), Robyn Caygill, Sandie Matcham, Ivan Hunt, Grant Roberts		
Apologies:	Margaret Cousins, John Barnett, Pete Matcham, Denika Mead Grant requested a belated apology be added for the July meeting.		
Minutes of Previous Meeting:	Minutes of July meeting had been circulated. Corrections: <ul style="list-style-type: none">• Tim Graves should have read Tim Gray.• Poto Road Reserve should have read Poto Reserve.• The area described as 'school field' is not part of the school and should have been 'the field below the school' Minutes were approved subject to corrections above.	Approved	<i>Paul/Sandie</i>
Matters Arising:	See general business.		
	Action:		
Treasurer's Report	Treasurers report for July 2019 As at the end of July the bank balance was: Current account Westpac (Of this \$1000 HCC grant for planting \$1000 Nikau Foundation grant towards water tank) Income included: \$15.00 from advertising (Waglands) \$155.00 Subscriptions \$1.60 interest from Westpac Expenditure: Nil Households subscribed 17 Invoice to The Fitness Portal still outstanding.	Approved	<i>Robyn/Sandie</i>
	Action:	Outstanding from May meeting: Grant to supply documentation of Professionals agreement to rent notice board space.	
Correspondence:	In: Caroline re Water tank at St Aidans - covered in General Business Geoff Stuart re Water tank at St Aidans - covered in General Business Riba (HCC), Janet Lawson and Jonathan from Percy's reserve re planting on Normandale Road - covered in General Business Citizen's Advice Bureau updating their contact details. Normandale School regarding AED. Out: Response to Parliamentary request for notice in NDT – no further reply Response to Tennis Club request - no further reply Reply to request about IRC - no further reply		

General Business:	
Western Ward Meeting	No meeting Previous action that Paul should write to PFN to see if the rural blocks can have one subsidised trap each is no longer required.
	Action:
Water Tank at St. Aidan's church	Communications with Caroline from St. Aidan's. What are the implications for the church – Alteration of property etc. All engineering information will be needed to send to the churches organisation before approval can be given. Unexpected congratulations on good progress being made (Geoff Stuart, Nikola Loodin, Helen Oram). Draft plans with multiple options to be presented to Geoff.
	Action: Paul will contact Geoff again with optional draft plans..
Defibrillator at Normandale School	Now there is an AED at St. Aidan's, the school will not be making their AED available to the general public. They have returned the donation we gave them for the lock box. The website showing locations of AEDs is wrong; it shows the Normandale AED at the school, not St. Aidan's. This has resulted in Maungaraki giving the wrong location in their newsletter.
	Action: Paul will contact Chris Milne about getting the web site corrected. Robyn will put notification in NDT about the AED at St. Aidan's, and how to access the unit.
Community BBQ	No further discussion
Normandale Road Planting	Paul provided a map with zones marked and our plan to HCC (Riba). HCC Contracts team OK with plan and agreement received on plants to be used (contact Janet Lawson). Jonathan (Percy's Reserve) has some Hebe Speciosa (Hebe now known as Veronica) if we would like them. Grant can supply some ferns (Asplenium bulbiferum – Hen and Chicken fern) Paul meeting with Riba to agree "what plants and where". Tim Gray has started weeding. If we need traffic management, estimated \$1400 per day. What would that give us? Do we need it? Paul has approached council for more information. Area Tim currently clearing is away from the road. Zones 1-3 are nearest to road, and can be left. We can concentrate on zones 7-10 . Council should spray in spring and summer and we can watch for new growth, but we should check what else is growing before spraying. Tim also offered renga renga plants (Sandie will contact Tim). When to plant? – ideally in the autumn, but need to get ground covered once tradescantia is removed to slow regrowth. If so, plant before November.
	Action: Sandie contact Tim about renga renga. Paul continue working with council.
Steps up from N'Dale Road	This area has recently been used as a rubbish dump. A concrete plinth has been cleared. A seat has been there in the past and is a suitable place to put a replacement.
	Action: Paul will contact Blair (Elements Landscape Solutions) for a quote to put a new seat in place. Paul will check with council to see if any permits required (or Blair may know).

Jubilee Park	<p>There are bee hives in one of the areas.</p> <p>What has happened to the concrete chimney – is it still there?</p> <p>The pond and dam needs clearing out, there is a lot of silt and rubbish has accumulated. The water currently exits by a slow leak. Can it be reinstated as a pond?</p> <p>Check the council maintenance schedule for the park.</p>
	<p>Action: All look at what needs doing in Jubilee Park. Paul will check maintenance schedule with council</p>
Lower School field and Miromiro steps area	<p>Has been too wet to follow up on this.</p>
	<p>Action: Paul will investigate when the weather allows the area to dry.</p>
Paths Pamphlet	<p>Ivan and Margaret have added information.</p> <p>John Dobson may have more information.</p> <p>All info gathered so far held by Sandie, and circulated to full committee.</p>
Clean-up Normandale	<p>Date chosen (21st September) is church garage sale. Possible opportunity to encourage participation from visitors to garage sale.</p> <p>Check if Ok to distribute bags from church car park area – put details in NDT</p>
	<p>Action: Robyn to check with Caroline if it is OK to distribute bags from car park. Paul will check with the school to encourage families to help. Robyn will add detailed notice in NDT</p>
Inorganic Rubbish Collection	<p>Bins available for that day (9th November).</p> <p>Request \$5 or voluntary donation (or subs paid) per boot or trailer to help cover costs.</p>
	<p>Action: Paul will check with HCC Matt Reid re tip fees.</p>
Normandale Wikipedia Page	<p>This has information sourced from the NRA website, but doesn't include the NRA.</p> <p>Other incorrect details.</p>
	<p>Action: Paul and Robyn will try to get it corrected.</p>
Running water on Normandale Road	<p>There is water bubbling up below Pekanga Road on the bend.</p> <p>Also running water below Normandale Road/ Poto Road junction.</p> <p>Possibly use the HCC "Report a problem" on their web site.</p>
	<p>Action: Paul to check with Margaret regarding maintenance.</p>

Meeting closed at 9:20.

Next meeting Thursday 19th September, 7:30 pm at 17 Pokohiwi Road