

Normandale Residents Association

Minutes from Committee Meeting held at 17 Pokohiwi Road on 19th September 2019 commencing 7.30pm.

Present:	Paul Caygill (Chair), Robyn Caygill, , Ivan Hunt, John Barnett, Grant Roberts, Sandie Matcham, Pete Matcham		
Apologies:	Margaret Cousins, Denika Mead, Juanita McKenzie, Brad Field. Also see General Business.		
Minutes of Previous Meeting:	Minutes of August meeting had been circulated electronically.	Approved	<i>Paul/Robyn</i>
Matters Arising:	See general business.		
Action:			
Treasurer's Report	Treasurers report for August 2019	Approved	<i>Robyn/Sandie</i>
	As at the end of August the bank balance was:		
	Current account Westpac	\$17,917.78	
	(Of this \$1000 HCC grant for planting \$1000 Nikau Foundation grant towards water tank)		
	Income included:		
	\$15.00 from advertising (Waglands)		
	\$190.00 Subscriptions		
	\$1.47 interest from Westpac		
	Expenditure:		
	\$100 Donation to St. Aidan's		
	Households subscribed 37		
	Invoice to The Fitness Portal resent.		
Action: Outstanding from May meeting: Grant to supply documentation of Professionals agreement to rent notice board space.			
Correspondence:	In:		
	An email on the ntimes email account reported vandalism on the Normandale School Sportsfield (Sic). The chain was broken and a vehicle driven round chewing up the grass surface. Robyn will put notice in ntimes and Paul will follow up with the school to see how they use the grassy area.		
	Out:		
	None		
General Business:			
Committee membership	Denika Mead has resigned as editor of the Normandale Times due to school work pressures.		
	Juanita McKenzie has indicated that her other commitments are making it difficult to attend NRA meetings, but she is still interested in keeping involved. We suggested that we continue to send her meeting minutes, and information of activities planned so she can join in as and when she has spare time.		
Action: Robyn will contact Juanita.			
Western Ward Meeting	Last meeting for this council round will be on 25 th September.		
Action:			

Water Tank at St. Aidan's church	No further progress.
Action: Paul will contact Geoff again with optional draft plans..	
Defibrillator at St. Aidan's	The website showing locations of AEDs is now correctly showing St. Aidan's. Still some questions on how this is used, if required. Once 111 is called, they identify the nearest AED and remotely unlock the cabinet. Updating of documentation is on-going by the organisers..
Action:	
Community BBQ	No further discussion
Normandale Road Planting	Riba queried how the planting was progressing. Council contractors are still mowing (or weed eating) tradescantia. Paul will again ask council to spray rather than mow. Spray twice, spring and again in the autumn. Blackberry should be sprayed in summer when growing rapidly. Renga renga collected from Tim, as well as some Belladonna lilies. Other renga renga also ready for planting.
Action: Paul continue working with council.	
Steps up from N'Dale Road	Outstanding - This area has recently been used as a rubbish dump. A concrete plinth has been cleared. A seat has been there in the past and is a suitable place to put a replacement. No further progress.
Action: Sandie will contact Blair (Elements Landscape Solutions) for a quote to put a new seat in place, and ask his advice about need for consents etc.	
Jubilee Park and other assets in Normandale	The fire place and chimney are still there, but the chimney is leaning. There is rubbish and ash from previous fires, and trees are overhanging which could be a fire risk if the fireplace is used. This became a general discussion about various assets requiring council maintenance. Poto Reserve tower: Fireman's Pole has still not been replaced, but it should be done by summer. Paul will arrange a meeting to discuss condition of assets with the council.
Action: Paul will talk to council about various assets requiring maintenance: Jubilee Park Pond Jubilee Park Chimney Spraying (see planting in NDale Road) Poto Reserve tower and fireman's pole	
Lower School field and Miromiro steps area	Outstanding - Has been too wet to follow up on this.
Action: Paul will investigate when the weather allows the area to dry.	

Clean-up Normandale	Bags will be available for collection from St. Aidan's carpark on Saturday morning. Council will collect full bags from Jubilee Park carpark on Monday 23 rd or soon after.
	Action: Paul will organise extra bags in case we run out. Paul and/or Robyn will have bags for collection in the car park.
Inorganic Rubbish Collection	Detailed notice will go in October NDT. Tip fees will be waived by council as a one-off occurrence.
	Action: Robyn will put details in NDT.
Normandale Wikipedia Page	Outstanding - This has information sourced from the NRA website, but doesn't include the NRA. Other incorrect details.
	Action: Paul and Robyn will try to get it corrected.
Running water on Normandale Road	One leak has been fixed but others have developed. There are many leaks needing repair. Supply problems are fixed first, superficial are left for later. There are new contractors now in place. Number of leaks has gone up considerably in the last five years. City wide, 50% of the leaks are on private property, for which Wellington Water are not responsible.
	Action: Paul to check with Margaret regarding maintenance.
Meet the candidates meeting (Maungaraki 11th Sept)	There was a good turn-out. It was estimated approx. 40% of those present were candidates, 60% public. It was mentioned that the Western Community Panel was working on footpaths on the western hills. This was related to the Hill Road – Park Road pathway in Belmont. This joins Hill Road to the children's playground in Park Road. The Hill Road end of this is on private land that is due to be sold. Pete asked for the name of the current asset manager in the council.
	Action: Paul to let Pete know who is asset manager.

Meeting closed at 9:20.

Next meeting Thursday 17th October, 7:30 pm at 17 Pokohiwi Road