

Normandale Residents Association

Minutes from Committee Meeting held at 17 Pokohiwi Road on 21st November 2019 commencing 7.30pm.

Present:	Paul Caygill (Chair), Robyn Caygill, , Ivan Hunt, John Barnett, Brad Field, Sandie Matcham		
	Visitor: Victoria Hunt, new volunteer editor, Normandale Times		
Apologies:	Pete Matcham		
Minutes of Previous Meeting:	Minutes of October meeting had been circulated electronically.	Approved	<i>Sandie/Paul</i>
Matters Arising:	See general business.		
Treasurer's Report	Treasurers report for October 2019	Approved	<i>Robyn/Sandie</i>
	As at the end of October the bank balance was:		
	Current account Westpac	\$18,489.36	
	(Of this \$1000 HCC grant for planting \$1000 Nikau Foundation grant towards water tank)		
	Income included:		
	\$210.00 from advertising (Waglands, Cutting Edge, Hutt Valley Dojo, Dhiraj)		
	\$175 from Professionals		
	\$85.00 Subscriptions		
	\$0.77 interest from Westpac		
	Expenditure: Nil		
	Households subscribed 54		
	Some outstanding invoices, reminders sent on 10 th November		
	Action: Outstanding from May meeting: Grant to supply documentation of Professionals agreement to rent notice board space.		
Correspondence:	<ul style="list-style-type: none">• Earthlink regarding mis-timing of collection from IRC.• Sandra Greig regarding IRC, including photographs.• Roading Services to inform that trees near the intersection of Normandale Road and Miromiro Road were going to be removed as pedestrians had reported being concerned they might fall on them. Mainly sycamores and possibly cabbage trees. Action: Sandie to check where they are talking about.• The new mayor, Chris Milne and incoming councillors have asked various items of information. A briefing on the suburb and committee to include information on the area, what the NRA is and does, and the Normandale Times. Mayor offered to be interviewed for NDT if anyone is interested. Action: Sandie to check if the equivalent document from Pete's time on WCC is still available. Paul will pull together the other information required. Paul to organise electronic copy of NDT for councillors.		
	<ul style="list-style-type: none">• Judy Randall sent link to HCC annual report.• Tracy Coleman (Maungaraki) sent Paul a request for information.• Predator Free reported the results of their clearing within Jubilee Park in the pond area.. This area, excluding the pond itself had been cleared by others the weekend of the Normandale cleanup, and has been cleared again since predator free's collection.		

Rubbish is collecting rapidly. There is often rubbish, including needles, in the Jubilee Park carpark. Could we put cameras there?

Paul will add this to discussion with council.

General Business:

Water Tank at St. Aidan's church and 'Civil Defence' Outstanding

Action: Paul will contact Nikau foundation

Community BBQ Suggest 14th March, 15th as reserve day if weather bad.
Food as last year, excluding the banana cake (which wasn't natural banana).
Brad has barbeque we can borrow.

First meeting next year is 20th February. Any fine tuning will be made then.

Normandale Road Planting No reply from council in relation to weed spraying, or letting us know that it is done.
Tradescantia is still being mowed.
Current plan is to plant in May.

Action: Paul will continue working with council.

Steps up from N'Dale Road Outstanding

Action: Paul will attempt to find appropriate person at council to talk to regarding seat and cutting trees.

Jubilee Park and other assets in Normandale Also see correspondence.
Issues to report to council:

- Graffiti on notice boards
- Bee hives – who do they belong to. Sandie will check apiary number which should be on the hives.
- Paths need more gravel, getting wet and slippery.
- Roses and other specimens getting overgrown with weeds etc. Need to be cleared.

Action: Outstanding
See list of issues for council at end

Lower School field and Miromiro steps area Outstanding – Need to check if there is still a sewage smell.

Action: Paul will investigate when the weather allows the area to dry.

Inorganic Rubbish Collection Another successful collection.

- James Selwood supplied the cones. Add thanks in NDT.
- Couldn't get Hi-viz jackets from council, no-one within the office knew who to talk to. Suggest we purchase our own for next time and store with gloves etc.
- Condition of bins a concern. Ladder on the rear was unsafe. One did not arrive until lunchtime. Should we ask for them to be delivered Friday night next time? There may be additional cost.
- We should put the metal in the rear bin, and the rubbish in the front bin for ease of sorting and access.

- Should we allow people other than those on duty unsupervised access to the bins, this was a bit of a problem with the wrong items going into the bins, and also not getting chance to check everyone off on the members list.
- Earthlink didn't arrive until the middle of the day on Monday. The bins were collected first thing Monday morning, so none of the anticipated recycling was managed.
- Council had agreed to waive the tip fees, but we are charged a flat fee for the bin, not sure what happened about the fees.
- There was no fee for the metal bin.
- Problem with items brought after we leave. There was a considerable amount put in the bin between the time we left on Saturday and when it was collected on Monday morning.
- Some people can't get there before lunch on Saturdays, we should stay until mid-afternoon. Should we start later or have a break in the middle of the day.

Action: Make desk file for reference for next time.

**Normandale
Wikipedia Page**

Outstanding - This has information sourced from the NRA website, but doesn't include the NRA.

Unless a volunteer wants to do this, it is a winter job. Ignore until then.

Action: Paul and Robyn will try to get it corrected.

**Field below
Normandale
School**

Outstanding. Added to list of issues for the council.

Action: Paul will approach the council to see what can be done about repairs to the ruts caused by the vandalism, and lack of drainage.

**Minoh House
activities**

Since Rosemary stopped giving us notification of activities at Minoh House for the NDT, we haven't had any updates. Robyn has previously tried to contact someone from the house, but didn't get any response. Sandie will try again.

Action: Sandie will try to make contact with management at Minoh House.

**Emergency
supply at church**

The water bottles need to be re-filled.

Action: Paul will do this.
Sandie will check with Rosemary what has previously been done to extend keeping ability of the water.

Santa Parade Sweets

Action: Sandie to purchase.

Meeting closed at 9:30.

Next meeting Christmas social, 14th December 3pm, 17 Pokohiwi Road

Next committee meeting 20th February, 7:30 pm at 17 Pokohiwi Road

Items for Paul to discuss with the council (from agenda items above)

Jubilee Park:

- What happens in the car park – rubbish build up, syringes etc
- Amount of rubbish on bottom path and in pond area
- Graffiti on notice boards
- Bee hives – who do they belong to. Sandie will check apiary number which should be on the hives.
- Paths need more gravel, getting wet and slippery.
- Roses and other specimens getting overgrown with weeds etc. Need to be cleared.
- Can the pond be re-instated
- Condition of chimney

Normandale Road entrance:

- Spraying of weeds
- Weed eater on tradescantia spreading it after it has been cleared for some areas.

Field below school:

- Condition of field after vandalism. School can't use it as much.

Poto Reserve:

- Poto Reserve tower and fireman's pole not yet re-instated

Steps up to St. John's Way:

- Will council provide a seat if we have it installed.
- Can trees be cut back to give some light and a view from seat position.

Possible sewage leak near Miromiro steps entrance to school bottom field area.
