

## Normandale Residents Association

Minutes from Committee Meeting held at 17 Pokohiwi Road on 20th February 2020 commencing 7.30pm.

<b>Present:</b>	Robyn Caygill, Ivan Hunt, John Barnett, Brad Field, Victoria Hunt, Margaret Cousins, Sandie Matcham, Pete Matcham		
	Visitor: Juanita McKenzie		
<b>Apologies:</b>			
<b>Minutes of Previous Meeting:</b>	Minutes of November meeting had been circulated electronically.	Approved	<i>Sandie/Margaret</i>
<b>Matters Arising:</b>	See general business.		
<b>Treasurer's Report</b>	Treasurers report for November 2019 to January 2020	Approved	<i>Robyn/Sandie</i>
	As at the end of January the bank balance was:		
	<b>Current account Westpac</b>	\$18,261.50	
	(Of this \$1000 HCC grant for planting		
	\$1000 Nikau Foundation grant towards water tank)		
	Income included: \$285.00 from advertising (Waglands, Fitness Portal, O2 exercise, Happy Home Dog training)		
	\$84 from the copper cylinder		
	\$227.00 Subscriptions		
	\$2.33 interest from Westpac		
	Expenditure: Bins for Inorganic Collection: \$575		
	Sweets for Christmas Parade and deliverers gifts: \$251.19		
	Households subscribed: 83		
	Spending for Barbeque estimated at \$250		
		All approved	<i>Robyn/Sandie</i>
<b>Action:</b>			
<b>Correspondence:</b>	Received: Paul Caygill has resigned from the Normandale Residents Association and his position as President due to his re-location out of the area.		
	Pete moved that this be accepted with regret, Margaret seconded.		
	Offers of assistance with delivery of Normandale Times		
<b>General Business:</b>			
	It was agreed that Margaret would chair this meeting and the committee members would chair in turn for future meetings until the AGM. Next meeting would be Brad.		
<b>Timebank</b>			
	Juanita explained the timebank in Lower Hutt. Skill and resource sharing for time credits, not money.		
	Creating community connectedness. Juanita can be the liaison person for Normandale.		
	Will put article in Normandale Times, Juanita to provide it.	All agreed	
<b>Action:</b>			
<b>Community Library</b>	John has put shelves in one of the bus shelters, with a few books.		
	Everyone agreed a good idea, different from the usual commercial fridges in other suburbs.		

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All agreed to look for unwanted books to start other shelters.  
John will put more shelves up. He is using metal clips to avoid damaging shelters.  
Robyn moved the Residents Association pay for clips.

*Robyn/Sandie*

All agreed

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**Action:** All look for spare books to add.

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**Community BBQ** 14<sup>th</sup> March, 15<sup>th</sup> as reserve day if weather bad.  
Margaret apologies, will be away.

Advertise in NDT, Facebook(Victoria will take over this from Paul), Neighbourly (Victoria), website (Sandie) – remind people to bring sun hat and sun screen.

Borrow Brad's barbeque and fuel.

Musician from last year has agreed to come again.

Robyn has signs from last year for noticeboard and entrance to reserve.

Balloons for entrance and path up (John).

Food as last year, excluding the banana cake.

Sausages, vege, gluten free and pre-cooked.

Tomato sauce.

Onions – all chop 1 kg approx each, Robyn will re-imburse.

Bread.

Fruit Juice, ice, water from Petone.

Gloves

Bags or boxes for rubbish.

Possible inset in NDT, Sandie to check with Cheryl.

It was suggested that we invite interest groups to come and supply info etc: e.g. Petone Community Board who had a table at Petone fair; Paki Maaka from Hutt City; Ross Jackson from Greater Wellington; Transition Towns; Predator Free, but was considered impractical due to the size and nature of the site.

Is it possible to create some shade?

Juanita will bring timebank information.

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**Action:** Robyn – noticeboards and food.  
Brad – Barbecue.  
Balloons – John.  
Advertising – Victoria and Sandie.  
Juanita will bring info about Hutt timebank.  
Pete will bring info about Whaitua.

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**Normandale Times** Include article about Paul as member and president.  
Article about timebank.  
Include insert flyer for Barbeque.  
Confirm and thank new volunteer deliverers.  
Check OK for insert and inform Cheryl and team of new delivery addresses and contact details.

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**Action:** Robyn to write article about Paul.  
Juanita will provide article about timebank.  
Victoria will create flyer as insert.  
Robyn will contact volunteer for Poto Road.  
Sandie will contact volunteer for Normandale Road.  
Sandie will confirm that an insert is OK, and send new delivery list to Cheryl.

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<b>Normandale Road Planting</b>	Tim is still clearing tradescantia, but council is also still using mower. Current plan is to have a working B at the end of April.
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**Action:**

<b>Items to discuss with the council</b>	<p>Margaret suggested that committee should send list of defects requiring remedy in Normandale to the council.</p> <p>Margaret will write letter / email and send from Normandale Residents. She will be given access to the Normandale Residents email for this.</p> <p>This will include items from last year plus others identified since. The list included, but is not restricted to:</p>
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Jubilee Park:

- Pot holes in carpark.
- What happens in the car park – rubbish build up, syringes etc
- Can we have a camera in the car park.
- Amount of rubbish on bottom path and in pond area
- Graffiti on notice boards, and some signs delaminating.
- Bee hives – who do they belong to. Sandie will check apiary number which should be on the hives.
- Paths need more gravel, getting wet and slippery.
- Roses and other specimens getting overgrown with weeds etc. Need to be cleared.
- Can the pond be re-instated
- Condition of chimney

Normandale Road entrance:

- Spraying of weeds
- Weed eater on tradescantia spreading it after it has been cleared for some areas.

Field below school:

- Condition of field after vandalism. School can't use it as much.

Poto Reserve:

- Poto Reserve tower and fireman's pole not yet re-instated. Pete is already in discussion with HCC about this.

Parking on paths:

- This is getting worse again, in some cases small children have to walk into the road to get past vehicles.

Steps up to St. John's Way:

- Will council provide a seat if we have it installed.
- Can trees be cut back to give some light and a view from seat position.
- Drains at the bottom of the steps need clearing.

Possible sewage leak near Miromiro steps entrance to school bottom field area.

**Action:** Robyn will give Margaret access to the email.  
Margaret will draft letter from committee.

Meeting closed at 21:06.

Next committee meeting 19<sup>th</sup> March, 7:30 pm at 17 Pokohiwi Road