

## Normandale Residents Association

Notes from the meeting held on Wednesday 20th November 2013 at St.Aidans commencing 7.36p.m

**Present:** Robyn Caygill, Paul Caygill and Caroline Dunbar.

**Apologies:** Pete Matcham, Sandie Matcham,

**Notes:** for meeting of Wednesday 16th October 2013 had been circulated electronically. Agreed correct. *Robyn/Paul*

### **Matters Arising:**

Need to confirm date of End-of-year Gathering for deliverers, invited guests, and committee. Agreed 14th December if St.Aidans is available that afternoon..... Caroline to check re venue and also invite deliverers. Caroline to obtain gifts for Deliverers which will go with the invitation to afternoon tea.... Hopefully these can be delivered with the December newsletter. Suggest we get chocolates.....

**Correspondence:** an email from Pete advising of Supercity meetings at the Dowse Art Gallery.  
One email re Editorship to Normandale Times  
One email re delivering in Cottle Drive to Normandale Times

**Treasurer's Report:** no report.

*The Westpac Account Balance*

*The Rabo Account*

*The NRA monies include HCC grants of \$2,815.20 ( \$2,075.20 + \$220.00 for Skateboard Ramp; \$520.00 for plaques and historic boards.*

**Normandale newsletter:** Paul will make a list of requirements for a new Editor. e.g. A computer. A copy of Publisher (NRA may need to purchase this for a new editor); when the copy has to go to Professionals, how to fit in and rearrange the advertisements etc. Also the need for a proof reading by a member of the committee. Paul will contact the person offering to be Editor and ensure that they know it is an unpaid task!

**Meeting Closed:** at 8:15pm

**Next committee meeting:** 19th February 2014