

Normandale Residents Association

Minutes from Committee Meeting held at 17 Pokohiwi Road on 22nd November 2018 commencing 7.30pm.

Present:	Paul Caygill (Chair), Sandie Matcham, Pete Matcham, John Barnett, Robyn Caygill, Margaret Cousins, Danika Mead, AnneMarie Mead
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Apologies:	
Minutes of Previous Meeting:	Minutes of meeting of 18 th October 2018 had been circulated electronically. <p style="text-align: right;">Approved <i>Paul/John</i></p>

Matters Arising:	Paul has still not received a usable map of the entrance to Normandale Road from council. Suggested to try Heather Oram at council.
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Action:	
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Treasurer's Report	Treasurers report for November 2018 As at the end of October the bank balance was: <table><tr><td>Current account Westpac</td><td style="text-align: right;">\$15,987.71</td></tr><tr><td>Income included:</td><td style="text-align: right;">\$195.00 from advertising (Waglands, Kyokushin Karate, Cutting Edge)</td></tr><tr><td></td><td style="text-align: right;">\$160.00 Subscriptions</td></tr><tr><td></td><td style="text-align: right;">\$1.43 interest from Westpac</td></tr><tr><td>Expenditure:</td><td style="text-align: right;">Nil</td></tr><tr><td>Households subscribed</td><td style="text-align: right;">46</td></tr></table>	Current account Westpac	\$15,987.71	Income included:	\$195.00 from advertising (Waglands, Kyokushin Karate, Cutting Edge)		\$160.00 Subscriptions		\$1.43 interest from Westpac	Expenditure:	Nil	Households subscribed	46	Approved <i>Robyn/Sandie</i>
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Correspondence:	Email from Nikau Foundation (Received via Caroline Dunbar from St. Aidan's Church) in relation to funding for a new water tank for emergency purposes. See General Business for more details.
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General Business:	
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Western Ward Meeting	<ul style="list-style-type: none">Maungaraki is to install some goal posts.AEDs Funding for AEDs, including signage and lockboxes has been approved. There will be one per Western Ward suburb. Maungaraki will have one near the shops and new toilet, Normandale's will be at or near the church. Normandale School and 2 Service Stations near Alice Town already have AEDs. A council officer will be co-ordinating, including talking to Wellington Free Ambulance. A sign and map will be positioned at the entrance to the suburbs. There is an app identifying position of AEDs, but existing installations will only be included if information is provided.NZ Land Search and Rescue presented to the meeting. They have equipment in the container at the bottom of Dowse Drive. Improved communication between groups is envisaged, including possible help and donations.
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Water Tank at St. Aidan's church	<p>The Nikau Foundation will give grants towards purchasing water tanks where needed for emergency purposes. WREMO have nominated Normandale as requiring one.</p> <p>The tanks are 5000 litre, round 1.9m diameter by 2m high. Tanks need to be placed on a level platform on a base of sand and can be connected to downpipe from spouting. The understanding is that there is no choice on size of tank hat the foundation will approve.</p> <p>NRA has to apply for funding, up to \$1000 from the Nikau Foundation and fund the remainder. NRA also has to prepare site and provide any required labour (or pay for same).</p> <p>This will be an asset for the community whether needed for emergency purposes or not.</p> <p>No time frame has been given for applying</p>
	<p>Questions posed by committee</p> <ul style="list-style-type: none"> • Where is the tank to be put, at the church or elsewhere. • If at church, where. There is little space round the perimeter of the church, so not easy to position near down-pipe. • Do we need building consent, if so who applies and who pays. • What is the purpose of the water. • Is it to be connected to the mains, who will facilitate this. • When, how often and by whom will it be refreshed. • What strapping and/or bracing will be required. <p>Logistics re installation, connecting to mains or gutter.</p>
	<p>Action: Paul will go back to Nikau Foundation and WREMO, as necessary, for answers to our questions before applying for funding.</p>
Defibrillator at Normandale School	<p>NRA cannot apply for funding from the HCC community engagement fund to help towards the lockbox at the school as we have not yet spent the money for plantings.</p> <p>Suggested that the NRA help out the school, 50/50 with the cost. As such, Paul moved that we donate \$500 towards the lock box and its installation.</p> <p style="text-align: right;">All approved <i>Paul/Margaret</i></p>
	<p>Action: Paul will inform school.</p> <p>AnneMarie will ask school to put in their newsletter that NRA have helped to fund this.</p>
Neighbourhood Day	<p>The national neighbourhood day is from 22nd to 31st March 2019.</p> <p>Suggested that we run a community get-together before that for all Normandale Residents who wish to attend.</p> <ul style="list-style-type: none"> • To be on 2nd of March, 11:30 – 14:30. • To be held at Poto Road Corner reserve. • Provide sausage sizzle and cake, and include vegetarian option, • Provide water and juice. • Source a gas barbecue to use at the reserve, possibly borrow from play centre, or hire. • Ask local musicians if they would like to play <p>Propose a max spend of \$500 for event</p> <p style="text-align: right;">All approved <i>Robyn/Sandie</i></p>
	<p>Action: AnneMarie will check who we should approach at play centre.</p> <p>Initial details will be put in December NDT</p>

Normandale Road Planting	Follow-up on invitation to see Chris and Brad's planting
	Action: Paul/Robyn will check when it will be convenient from Chris and Brad, and let committee know.
Pre-Christmas meeting	NDT Deliverers will be invited Helpers at Clean-up day will be invited Members who showed interest in the planting will be invited. Location: Paul and Robyn's home When: Saturday 15 th December, from 3pm. Committee will bring nibbles etc.
	Action: Sandie will deliver invite to deliverers (along with small gift as usual). Robyn will send invite to others.

Meeting closed at 9:10.

Next meeting Saturday 15th December, 3 pm at 17 Pokohiwi Road