

Normandale Residents Association

Minutes from Committee Meeting held at 17 Pokohiwi Road on 23rd May 2019 commencing 7.30pm.

Present:	Paul Caygill (Chair), Sandie Matcham, Pete Matcham, Robyn Caygill, Grant Roberts, Ivan Hunt (visitor)		
Apologies:	John Barnett, Margaret Cousins		
Minutes of Previous Meeting:	Minutes of previous meeting were not discussed. These will need to be confirmed at a later meeting. Both the March and April minutes are now awaiting confirmation.		
		Approved	
Matters Arising:			
	Action:		
Treasurer's Report	Treasurers report for April 2019 as in the April minutes was accepted	Approved	<i>Paul/Sandie</i>
	Treasurers report for May 2019	Approved	<i>Robyn/Sandie</i>
	As at the end of April the bank balance was:		
	Current account Westpac	\$17,628.25	
	Income included:		
	\$360.00 from advertising (Waglands, TaiChi, James Selwood, Karate, HHDT)		
	\$15.00 Subscriptions		
	\$1.51 interest from Westpac		
	Expenditure:	Nil.	
	Households subscribed 67		
	Auditor has been contacted and agreed to audit the last year's accounts. He has posed questions around the Professionals advertising space on the notice boards. Grant to supply documentation he has that the Professionals formally 'rent' the space.		
	Approval of website domain renewal - \$26.39 incl GST	Approved	<i>Paul/Sandie</i>
	Action:	Grant to supply documentation of Professionals agreement to rent notice board space.	
Correspondence:	In:		
	WREMO regarding marketing campaign. Their information was circulated as requested.		
	Hill Road trust group regarding public meeting about Speedy's Reserve. Pete attended meeting. They are setting up a community trust to encourage the use and development of Speedy's Reserve.		
	Tim Graves from Miromiro Road has some renga renga lilies if they will be useful for the planting.		
	Query regarding inorganic collection. Will there be one this year. Possibly but not before the spring.		
	Jenny Grimmett emailed with some insights regarding fridges as libraries: careful where to put one – local acceptability, blocking narrow paths, council consent requirements etc. Also more issues with letter box vandalism.		

Out:

Paul sent out AGM information, suggesting/requesting speakers. Nicola Loodon (new contact from WREMO) will speak regarding the on-going work on the community hubs. Pete will speak about the work the GW Whaitua te Whanganui a Tara Committee is doing.

Reply to David Capel regarding the current status of the Poto Road development – one consent was given last year. This prompted a discussion on the Poto Road reserve and weeds that are growing. Paul will check with the council regarding their maintenance schedule. Marcus Sherwood could be an initial person to contact.

General Business:

Western Ward Meeting

No report given

Water Tank at St. Aidan's church

Still waiting on confirmation from church that it is OK to have tank on their property. Robyn will follow up with Caroline.

No further info from Education, but will not chase up as tank not on the school grounds.

No further info from WREMO (civil defence). Paul will continue to chase WREMO and also ask Tracey (Maungaraki) whether she can find out who paid and organised for the Maungaraki tank.

Action: Paul will try to get information on the installation at Maungaraki from WREMO and Tracey.
Robyn will check with Caroline about the church's acceptance.

Defibrillator at Normandale School

No further information, waiting for Wellington Free Ambulance.

Community BBQ

Suggest we hold another community BBQ in the spring.

Normandale Road Planting

Robyn provided a map with areas for different types of plants identified. General agreement that this would be the basis for future planting. The map could be used as an implementation plan, planting zone by zone. Emphasis is that we will *not* be planting in the mown area, but behind this.

Paul will take this plan to the council for approval. If possible, they should meet on site, but council may prefer to meet in the office.

Astelia Fragens (kakaha) should be added to the list of plants. Will grow in scrub and woodlands.

As well as tradescantia, there is also blackberry and bindweed that will need to be removed as much as possible. Need to check for broom and gorse. A plan will be needed to control the tradescantia, otherwise it will smother the new plants. It will not be possible to spray all of it as it goes too far up the slopes. In some places, there have been ferns in the past. These places are now covered with tradescantia. If this is removed, the ferns should re-appear by themselves as the spores will be in the ground.

All to check for availability of plants. Preferably do not use large plants as they may have difficulty establishing in the environment.

Sandie agreed to take cuttings of tree fuchsia as previous seeds did not grow.

Action: Paul will present plan to council.
All to look for availability of plants.
Sandie take cuttings of tree fuchsia.

Web Site	Getting spam emails coming through from the web site. Sandie to check if a Captcha or similar process can be added.
	Action: Sandie to investigate web site issues.
Steps up from N'Dale Road	The '101 steps' up from Normandale Road to St John's Way are well used, especially by joggers who park at the bottom. There used to be a seat half way up the steps, but this has rotted. Could the NRA look at replacing it?
	Action:
AGM	<p>AGM will be held on June 20th, at St. Aidan's. Room confirmed available. Accounts are with the auditor. Paul to invite Mayor, 2 local MPs, 2 local councillors. We will all bring a plate for supper. Robyn will provide tea, coffee, sugar and milk. Speakers: Nicola Loodon (WREMO) and Pete Matcham (quick talk about Whaitua). Notice will go on front page of NDT.</p>
	<p>Action: Paul to invite Mayor, 2 local MPs, 2 local councillors. Robyn NDT (Sandie will put notice on web site). All will bring plate for supper. Robyn will provide tea, coffee, (sugar) and milk.</p>

Meeting closed at 9:20.

Next meeting AGM, Thursday 20th June, 7:30 pm at St. Aidan's Church