

Normandale Residents Association

Minutes from Committee Meeting held at 17 Pokohiwi Road on 17th October 2019 commencing 7.30pm.

Present:	Paul Caygill (Chair), Robyn Caygill, , Ivan Hunt, John Barnett, Brad Field, Sandie Matcham, Pete Matcham		
	Visitor: Tim Gray		
Apologies:	Margaret Cousins		
Minutes of Previous Meeting:	Minutes of September meeting had been circulated electronically.	Approved	<i>Sandie/Paul</i>
Matters Arising:	See general business.		
Treasurer's Report	Treasurers report for September 2019	Approved	<i>Robyn/Sandie</i>
	As at the end of August the bank balance was:		
	Current account Westpac	\$18,018.59	
	(Of this \$1000 HCC grant for planting \$1000 Nikau Foundation grant towards water tank)		
	Income included:		
	\$15.00 from advertising (Waglands)		
	\$85.00 Subscriptions		
	\$0.81 interest from Westpac		
	Expenditure: Nil		
	Households subscribed 45		
	Outstanding Invoice: The Fitness Portal		
	Action:	Outstanding from May meeting: Grant to supply documentation of Professionals agreement to rent notice board space.	
Correspondence:	Correspondence between Robyn and Juanita in relation to helping out specific events, but no longer able to come to meetings.		
	Correspondence with School principal regarding field below school – See General Business.		
General Business:			
Western Ward Panel Meeting report	Approval was given for expenditure to survey the footpath in Hill Road prior to development on the site, with the further aim of retaining access through to Park Road playground.		
	Each member of the panel was interviewed to access how well the panel system had worked.		
	Action:		
Water Tank at St. Aidan's church and 'Civil Defence'	A discussion was held as to whether we should continue to work on this.		
	General points:		
	<ul style="list-style-type: none"> • The project is too big for a small group like us. • Civil defence (or equivalent organisation) have put water tank in Maungaraki, but no practical assistance has been offered to Normandale. • No appropriate immediately available land in Normandale. 		
	Agreed that we should go back to Nikau foundation and offer to return the monies donated.		
	Remind residents that we need to 'fend for ourselves' for at least 10 days in the case of		

	<p>emergency – do this by means of a once a year article in Normandale Times.</p> <p>Regularly replace water in the containers held at the church as in the past.</p> <p>Suggestion to approach Wellington Water for alternative ideas.</p>
	<p>Action: Paul will contact Nikau foundation Robyn will put article in NDT.</p>
Community BBQ	No further discussion
Normandale Road Planting	Waiting on council to do weed spraying, or letting us know that it is done.
	<p>Action: Paul will continue working with council.</p>
Steps up from N'Dale Road	<p>Sandie met with Blair (Elements Landscape) at the location.</p> <ul style="list-style-type: none"> • Not much room on the existing concrete pad. • Very shady, no sunlight gets through the trees, and no view due to overhanging trees. Could these be cut back to allow more light in? • Constant leaf fall will require attention to remove leaves regularly. • New seat possible, suggest ask council if they will 'donate' one of their standard public seats. • Need hole for installation and concrete brought in from top. Ball park figure \$1000 for this. <p>All accepted this as reasonable cost and will continue progress.</p>
	<p>Action: Paul will attempt to find appropriate person at council to talk to regarding seat and cutting trees.</p>
Exercise equipment installation	<p>Suggestion that if we wanted to put in more public exercise equipment, the grass on the hair-pin bend at the bottom of Miromiro Road would be a suitable place.</p> <p>All agreed this could be an option, and will look into possibilities later.</p>
	<p>Action:</p>
Jubilee Park and other assets in Normandale	<p>Outstanding from last meeting.</p> <p>The fire place and chimney are still there, but the chimney is leaning. There is rubbish and ash from previous fires, and trees are overhanging which could be a fire risk if the fireplace is used.</p> <p>This became a general discussion about various assets requiring council maintenance.</p> <p>Poto Reserve tower: Fireman's Pole has still not been replaced, but it should be done by summer.</p> <p>Paul will arrange a meeting to discuss condition of assets with the council.</p>
	<p>Action: Outstanding</p> <p>Paul will talk to council about various assets requiring maintenance:</p> <ul style="list-style-type: none"> Jubilee Park Pond Jubilee Park Chimney Spraying (see planting in NDale Road) Poto Reserve tower and fireman's pole

Lower School field and Miromiro steps area	Outstanding – Need to check if there is still a sewage smell.
	Action: Paul will investigate when the weather allows the area to dry.
Clean-up Normandale	Successful, many bags of rubbish were collected, as well as other items too big for bags. Joining with the St. Aidan’s fair and distributing bags from their car park worked well.
	Action: Next year we will join up with St. Aidan’s fair again.
Inorganic Rubbish Collection	Ask council for loan of high viz vests – Robyn/Paul. Working gloves for volunteers - Sandie. Contact Earthlink – Robyn/Paul. Info on Neighbourly nearer the time, including what we cannot take - Ivan
	Action: Robyn/Paul ask council for loan of high viz vests Sandie get working gloves for volunteers Robyn/Paul contact Earthlink Ivan will put info on Neighbourly nearer the time, including what we cannot take
Normandale Wikipedia Page	Outstanding - This has information sourced from the NRA website, but doesn’t include the NRA. Other incorrect details.
	Action: Paul and Robyn will try to get it corrected.
Field below Normandale School	The principal of Normandale School (Anne-Marie Gordon) has responded of the condition of the field below the school. The field is council owned (not education) and as such is available for public use. Requests to the council for repairs have not been forthcoming. The field is still very muddy The school use the field for sports events but have to plan around wet periods due to the mud. This year they won’t be able to run their athletics as it isn’t safe for the children to run their sprint races. They would love some improvements to the field, it is often used by the wider community
	Action: Paul will approach the council to see what can be done about repairs to the ruts caused by the vandalism, and lack of drainage.
Santa Parade Sweets	Reminder for sweets for Santa Parade. Approval of expenditure of \$250 for sweets and NDT deliverers Christmas boxes. Approved <i>Paul/Brad</i>
	Action:
Christmas Social	December meeting and ‘Christmas party’ will be held at 17 Pokohiwi Road, on December 14 th (a Saturday) at 3pm. Normandale Times deliverers will be invited.
	Action: Sandie will deliver an invite to the deliverers (including Cheryl?).

Meeting closed at 9:30.

Next meeting Thursday 21st November, 7:30 pm at 17 Pokohiwi Road